

Criminal Justice Information System (CJIS) Advisory Committee Meeting Summary

Date: June 22, 2006

Location: Iowa Judicial Branch Building, Room #165

Hours : 10:00 a.m. – 12:30 p.m.

Members Present: Dennis Anderson, Larry Murphy, Mary Jensen, Lois Leary, Mike Riepe, Keith Pick, Leesa McNeil, Mary Tabor

Others Present: Dave Meyers, Dave Usery, Curt Smith (for Gary Maynard), Dick Moore, Jennifer Acton

Members In Absentia: Robert Dvorsky, Helen Miller, Lance Horbach, Steve Kettering, Mike King, Gary Maynard, Larry Grund, Tom Becker, Dennis Henderson, Robert Sosalla, Jeff Hughes

Actions Taken: 1) By unanimous consent the Committee authorized Dave Meyers to pay URL Integration \$39,922 for services provided pursuant to CJIS RFS # 03110905. These services include conducting business and technical validation group meetings for Prosecutor/Courts originated documents, developing use cases and mappings, conducting transaction processing analysis, and providing the final domain model and IEPD's. The dates of these services are May 18, 2006 through June 22, 2006. 2) By unanimous consent the Committee agreed that the ECCO, OWI, DWI, and NGA projects were consistent with, and conformant to, the State's CJIS Integration Plan. The Committee will now monitor and provide oversight for these projects.

Meeting Highlights:

- Dennis Anderson recognized Keith Pick who is a new Judicial Branch appointee to the Committee. Keith introduced himself and provided some background information on his duties and responsibilities with the Courts. Following that there were "around-the-table" introductions by the other CJIS Advisory Committee members, staff, and visitors present. Dennis also announced that Gary Maynard, Larry Grund, Leesa McNeil, and Robert Sosalla have been re-appointed to another 3 year term on the Committee.
- Dick Moore addressed the Committee and announced his departure as the Administrator of the Division of Criminal and Juvenile Justice Planning. He will be taking the position of the Administrator of the Child Advocacy Board within the Department of Inspections and Appeals.
- Dave Meyers provided an informational update related to several CJIS related items: 1) Two of the three new CJIS positions that were funded by the legislature this year have been posted on the State's hiring web site. The response has been limited. 2) The Department of Corrections will be providing project management services for the NGA CJIS project involving the Department of Corrections and

the County Attorneys. 3) The process has been initiated to develop one or more RFP's for the establishment of the CJIS exchange broker or "service bus". 4) The CJIS portion of the CIO Summit went very well. There were a lot of good comments and positive feedback. 5) A farewell reception for Dick Moore is scheduled for June 27th from 1:00 p.m. – 4:00 p.m. in the Lucas Building cafeteria.

- Dave Usery gave a final presentation concerning the services URL Integration performed pursuant to CJIS RFS # 03110905. His presentation included an overall summary of the project and a presentation of the final deliverables – Domain Model and IEPD's. All of the final products will be posted on the State's CJIS web site for detailed inspection and review.
- Dave Meyers requested authorization to pay URL Integration \$39,922 for the services they provided pursuant to CJIS RFS # 03110905. By unanimous consent the Committee authorized Dave to proceed with such a payment. URL Integration has now satisfied all contractual obligations with the State.
- Larry Murphy made a presentation on the Electronic Citation Component (ECCO) Project, The Operating While Intoxicated (OWI) Project, and the National Governor's Association (NGA) Project. Larry confirmed that these three projects were moving forward consistent with the requirements of the State's CJIS Plan. By unanimous consent the Committee agreed to monitor and provide oversight for these projects.
- Mary Jensen made a presentation on the Driving While Intoxicated (DWI) project. Mary confirmed that this project was moving forward consistent with the requirements of the State's CJIS Plan. By unanimous consent the Committee agreed to monitor and provide oversight for this project.
- During Committee discussions several items were identified as potential next steps: 1) Establish a charge code consolidation workgroup, 2) Publish a monthly newsletter, 3) Begin working on the FY '08 CJIS budget request, 4) Develop a CJIS Project summary document. Dave Meyers will begin exploring these issues.

Next meeting:

Thursday, July 20, 2006
10:00 a.m. – 12:30 p.m.
Conference Room # 6, Level A
Hoover State Office Building
Des Moines, Iowa 50319